

WELCOME LETTER. PLEASE READ TODAY!!***

GLENWOOD COUNTRY DAY SCHOOL

August 6, 2023



Glenwood Country Day School

Mrs. Stradling, Educational Administrator; administration@glenwoodcountrydayschool.com
Mrs. Poland, Head of School; marisa.poland@glenwoodcountrydayschool.com

14785 Bushy Park Road
Woodbine, MD 21797
(410) 489-5203

<https://glenwoodcountrydayschool.com/>

Welcome to the 2023-2024 School Year

Dear Families,

We hope you are enjoying a wonderful summer. We also hope you are relaxed, recharged, and ready to start a new school year. We are delighted that you are part of our amazing learning community. We welcome and value your positive energy and dedication to excellence in education, and we look forward to working with you and your children.

Our much-appreciated PTO is gearing up to welcome families, provide volunteer opportunities, and offer other exciting events and programs. We are indeed a joyous and caring community with the common goals of nurturing responsible, caring students and promoting high-level learning.

A special welcome is extended to our families new to Glenwood. We are glad you've joined our GCDS community.

Our annual **MEET AND GREET** will be a little different this year. At least one parent will attend with their child to meet his or her teacher. The first half hour (6:00 - 6:30 pm) will be you and your child meeting his or her teacher. The second half-hour (6:30 - 7:00 pm) will be me coming into your classroom and discussing important things you may need to know. Your day of the meet and greet is as follows:

- Monday, August 21st → Mrs. Poland's Class
- Tuesday, August 22nd → Ms. Harp and Ms. Alexis' Class
- Wednesday, August 23rd → Ms. Melissa's Class
- Thursday, August 24th → Ms. Taylor's Class
- Friday, August 25th → Ms. Mara's Class

In a separate memo, you should have received the day to attend the meet and greet with your child.

During this time, you and your child will:

- Meet your child's teacher.
- see your child's classroom.
- Your child will do an activity with his or her teacher and other friends from the class.
- Mrs. Poland will come in and speak to the parents while the children are with their teacher.

At your meet and greet time, you will also bring the following:

- 5 boxes of tissues.
- 10 boxes of anti-bacterial hand wipes.
- 5 boxes of spoons (parents do not have to put spoons in their children's lunches throughout the year.)
- An old pair of rubber boots to keep at school.
- **There will be containers out front to put these items in. Please label each item with your child's name on it. **

COMMUNICATION

is always key! At GCDS, we do our best to consolidate communication in our newsletter, which is emailed throughout the school year weekly. It will be packed full of a lot of important information in one location. There will be times when we send email communication from the administration office so, please be sure to check your email regularly.

EMAIL USAGE

This year, things are a little different with two of our school's emails.

Administration@glenwoodcountrydayschool.com is used if you have an academic question about your child's learning here at our school. This is the only time you use that email. For all other inquiries, please contact marisa.poland@glenwoodcountrydayschool.com.

We look forward to welcoming your children back to school on Monday, August 29th. Please read through this newsletter carefully for important information to start the year off safely.

Enjoy the weekend,

Mrs. Stradling, Educational Administrator

Mrs. Poland, Head of School

IMPORTANT UPCOMING DATES AND EVENTS

For a complete list of dates and events visit:

<https://glenwoodcountrydayschool.com/event-calendar/>

REQUIRED FORMS

The following required forms can be found on our website at the top of the homepage called "Forms" and must ALL be returned **BEFORE** August 14th. **PLEASE DO NOT SEND US YOUR FORMS ELECTRONICALLY!!**

- Emergency Form
- Health History
- Blood Lead Testing Certificate
- Immunization Certificate
- Current immunization record from the doctor
- "All About Me" Form
- Medical Release Form, which can be found in the handbook
- GCDS Releases
- Parent / Student Handbook "Acknowledgement Form," which is found on the last page of the handbook.

ALL FORMS MUST BE PRINTED AND DROPPED OFF IN OUR FORMS BOX THAT IS LOCATED ON OUR REGISTRATION TABLE OUTSIDE THE SCHOOL. PLEASE DO NOT EMAIL ANY FORMS!

UNIFORMS

The children wear uniforms from Flynn & O'Hara. Flynn & O'Hara was chosen for the quality of the uniforms and the various sizes that they have to offer. Uniforms begin at size 2 and the tops come as small as xxxs. You can purchase your uniform online at flynnohara.com or the Glen Burnie store: 410.684.2816 or 1.800.441.4122. **Flynn O'Hara doesn't only sell children's items - it is also for the ENTIRE FAMILY! ALL PROCEEDS SUPPORT OUR SCHOOL'S PTO WHICH IS A NON-PROFIT ORGANIZATION.**

***Please purchase your family's clothing at the following link: <https://flynnohara.com/>**

Our uniform policy is in the Handbook and includes:

- khaki pants/shorts with green GCDS logo polo for boys
- khaki pants/shorts/skorts or green jumper with the green GCDS polo or white GCDS blouse for girls
- On Fridays, preschool children wear GCDS Spirit wear, which includes a green GCDS t-shirt, sweatshirts and pants, or GCDS gym shorts. The Spirit T-shirt is also to be worn on field trip days.
- Children must wear closed-toe and heel shoes (sneakers). No sandals or flip-flops!

LUNCHES

- Lunches should be in a washable lunch bag. It needs to be washable because our children are also outside throughout the school year.
- We are a "Nut-Free" school. No food should contain nuts due to allergies.
- You may bring in your child's food items in Tupperware containers that fit in your child's washable lunch bag.
- For extended-day children, pack extra snacks for your child (morning and afternoon snacks.)
- All lunches are kept in our insulated coolers.

BRING THE FOLLOWING ITEMS DAILY TO SCHOOL

- All backpacks must be washable. They do not have to be plastic, but they must be washable because we are outside most of the day.
- Extra clothes in a Ziplock bag placed in your plastic backpack.
- Water Bottle: Your child's teacher will refill it.

**ALL ITEMS MUST BE LABELED WITH
YOUR CHILD'S NAME!**

HOT LUNCH AND MILK PROGRAM: G.C.D.S. offers an optional hot lunch and/or milk program. Both programs will begin on Tuesday, September 5th, 2023. Complete the order form below and pay by credit card only **BEFORE** Friday, August 25, 2023. The link is: <https://glenwoodcountrydayschool.com/forms/milk-form/>

DROP OFF AND PICK UP

- Times will be pre-arranged via sign-up genius the Tuesday before the following week.
- When you pick up and drop off, you have a 30-minute window to pick up and drop off your child.

A. Arrival

1. For extended-day children, the time is between 6:30 and 9:00 am. For $\frac{1}{2}$ day academic day children, the time is between 9:15 and 9:30 am. You will sign-up via "sign-up genius."
2. Once you arrive, you will pull up to the registration table.
3. The child will place his or her lunch in their classes' coolers.
4. The child is then escorted to their class.

B. Departure

1. You will sign up for a departure time via sign-up genius.
 2. For academic day children, you will pick them up at exactly 3:00 pm. For extended-day children, you will sign up for a time between 4:00 and 6:30 pm on the sign-up genius.
 3. Parents pull their car up to the registration table at their scheduled pick-up time.
 4. A designated teacher will escort the children to the parent's car.
- C. It is very important **NOT** to make appointments for your children during the academic day, which is between 9:30 am and 3:00 pm. After 9:30 am, no one is at the check-in table to greet your child. No one returns to the check-in table until 3:00 pm. Parents are not allowed on the premises of Glenwood Country Day School.

MEDICATION

If your child requires medication at school for the upcoming school year, you will find the forms needed on the GCDS website under forms at the following link:
<https://glenwoodcountrydayschool.com/forms/>