



Glenwood Country Day School

WHERE ALL CHILDREN BLOSSOM

August 7, 2021

Dear Public-School Parents,

We are preparing for our first day of school our public-school program on Monday, August 30, 2021.

- **Forms**

A. ALL required forms must be returned **BEFORE** Friday, August 20th, 2021. These forms can be found at www.glenwoodcountrydayschool.com under the title, FORMS.

B. Forms:

a) Emergency form

b) Blood lead testing certificate (**ONLY** for children entering first grade.)

c) Health inventory

d) Current immunization record from the doctor

f) GCDS releases

g) Medical release form, which can be found in the handbook

h) Discipline policy, which can be found in the handbook

i) Parent Acknowledgement Form, which can be found on the last page of the handbook

j) Transportation form only if attending Lisbon or West Friendship Elementary School.

- **Masks**

- A. All children are required to wear masks indoors. Your children should have 2 masks daily in a Ziplock bag in their plastic backpack. Everything **MUST** be labeled. I
- B. When purchasing a mask for your child, make sure it fits his or her face.
- C. Have your child practice wearing a mask at home if they are not used to it.

- **Lunches**

- A. For families who purchased the unlimited option and are at GCDS when Howard County Public Schools are closed will follow this lunch regulation: Lunches must be in labeled brown paper bags (NO LUNCH BOXES.)
- B. We are a "NUT-FREE" school. No food should contain nuts due to allergies.
- C. All items in lunches must be disposable (NO TUPPERWARE CONTAINERS.)
- D. Pack extra snacks for your child (morning snack, lunch, afternoon snack.) Whichever option you chose, all children should have snacks for the morning and afternoon. Again, no nuts and everything must be disposable, in brown paper lunch bag.

- Drop off and Pick up

A. Times will be pre-arranged via sign-up genius the Tuesday before the following week.

B. When you pick up and drop off, you have a 30-minute window to pick up and drop off your child.

a) Arrival

1. The time is between 6:30 am and 9:00 am. You will sign up via "sign up genius".
2. Once you arrive, you will pull all the way up to the arrival tent.
3. A teacher will come to your car to watch the parent take their child's temperature with their own thermometer and it is recorded into our school log. As the temperature is being taken, the teacher asks the CDC (Center for Disease Control) questions about COVID-19. If the child has a temperature of 100.4 degrees or higher, the child is unable to stay at school.
4. The child is then escorted by our teachers to wash their hands.

b) Departure

1. You will sign up for a departure time via the sign-up genius.
2. The time is from 4 - 6:30 for extended day children.
3. Parent pulls their car up to the tent at their scheduled pick-up time.
4. A designated teacher will escort the child to the parent's car.

c. If you are at GCDS during the unlimited option, it is very important NOT to make appointments for your children during the academic day. From 9 am to 3 pm, no one is at the check-in table to greet your children in the morning and record his/ her temperature or to bring your child you, unless it is after 3:00 pm.

Sincerely,

Mrs. Poland and Mrs. Stradling